

**TRINDEL INSURANCE FUND
MINUTES
BOARD OF DIRECTORS MEETING**

March 3, 2010

**Sacramento Marriott Rancho Cordova, 11211 Point East Drive,
Rancho Cordova, CA 95742**

1. Roll Call

Voting Members & Alternates Present:

Peggy Scroggins – Colusa

Sherri Adams – Del Norte

Rita Sherman – Mono (Vice President)

Shawn Montgomery – Plumas (arrived after Item 2)

Richard Inman – San Benito

Van Maddox – Sierra (President)

Dero Forslund – Trinity

Shelly Pourian - Trinity

Members Absent:

Alpine

Lassen

Modoc

Others Present:

Jessica Blushi – CSAC-EIA (Items 1 through 4)

Don Hemphill – Staff

David Nelson – Staff

Gene Herndon - Staff

2. Approval of Minutes of November 5/6, 2009 meeting.

Motion by San Benito, second by Del Norte to approve the November 5/6, 2009 minutes as presented, unanimous approval.

3. Informational Item: Register, checks & invoices between the dates of 10-25-09 and 2-20-10 are available for review pursuant to Bylaws Article XIV, Section 2 with certification from Assistant Treasurer.

No action taken, information only.

4. Discussion/Presentation by EIA on how Medical Malpractice premiums are calculated.

Jessica Blushi, CSAC-EIA, presented the item. Discussion ensued as to specific issues related to Del Norte and Sierra. Staff will work with Jessica to set up one or more webinars on the premium allocation detail to address further questions and to include Linda Garrett, RMS, to answer questions on definitions of terms in the renewal application. EIA will also look at handling Trindel as a group and see what that does to the premiums, staff will follow up on this.

No specific action taken.

5. Discussion/Adoption of Resolution No. 10-01 amending the budget for the 09-10 fiscal year to reflect changes for the addition of Plumas County and other necessary changes for the Liability/Property, Med Mal, Workers Comp, Undistributed Loss Prevention Subsidy Funds, Pollution Program, Administration and Safety Officer budgets.

Motion by San Benito, second by Colusa to adopt Resolution No. 10-01 as presented, unanimous approval.

6. Discussion/Direction: staff report on deficit balances, if any, as requested in Item #6 at the 11-2/3-06 Board meeting and possible action to deal with members potential future financial issues and review the Balance Sheet & Income Statement detail spreadsheets as of December 31, 2009, if time permits.

Staff reported on deficit balances in the Liability/Property, Workers Comp, Med Mal and Pollution programs.

No specific action taken.

7. Staff report on activities since the November 2009 Board meeting, including an update on David's transition. The Board may give direction on any of the items reflected below. Review of and direction to staff on projects and other miscellaneous reports by staff and/or members. Some of these items may be included as action items elsewhere on the agenda. This item will also include the opportunity for individual members to discuss any topics of interest relating to their specific county, i.e. how do others handle xxx, this is what we are doing xxx, State program/funding issues.

David gave a report on the progress of the transition of the office to Weaverville and his training. Direction and approval given to reimburse David for office furniture.

Discussion on health insurance for Trindel staff. Safety Officer reported on progress with Plumas and a new coaching as a supervisor training in Trinity.

Plumas reported on the progress of hiring a loss prevention staff and how they are doing, in general, at this early point. There was a general discussion on issuance of a check vs. voucher from York for temporary disability payments in certain circumstances (4850) and related issues. If anyone needs York to change the way they are handling 4850 for any individual member, let David know and he will discuss with York.

No specific action taken.

Item #8, Closed Session held from 2:51pm till 3:10pm.

8. Discussion/Direction/Action on renewal of Safety Officers Contract, contract ends 6-30-10, and evaluation of Safety Officer.

There was some initial discussion and a proposal made by the Safety Officer, **Motion by San Benito, second by Trinity** to approve a contract amendment to include the period 7-1-2010 through 6-30-2012 (2 year agreement), the title will change from Safety Officer to Director of Loss Prevention Programs all other portions of the contract will remain the same. The motion also includes that the Executive Director, in the future, will do an annual evaluation of the Director of Loss Prevention Programs and report to the Board on the results of the evaluation. **MOTION AND SECOND WERE WITHDRAWN.** The Board went into closed session. Reported out of closed session as follows, **Motion by San Benito, second by Trinity** to approve a contract amendment to include the period 7-1-2010 through 6-30-2012 (2 year agreement), the title will change from Safety Officer to Director of Loss Prevention Programs all other portions of the contract will remain the same. The motion also includes that the Executive Director, in the future, will do an annual evaluation of the Director of Loss Prevention Programs and report to the Board on the results of the evaluation, unanimous vote. Direction was given to staff to prepare a formal policy on staff evaluations to be brought back to the next meeting.

9. Discussion/Direction/Action on role of current Executive Director after 7-1-10 and possible amendment to the current contract that ends 6-30-10.

Staff was directed to bring back an agreement for services with the current Executive Director for an extension of the contract for 6 months at a nominal hourly rate (as extra help) and title change and bring back an agreement at the May 2010 meeting.

10. Acceptance/Rejection of the Annual Audit for the period ended 6-30-09.

Motion by Mono, second by Del Norte to accept the audit for the period ended 6-30-09. unanimous vote.

11. Discussion/Direction on extending the existing letter of understanding for auditing services with Gallina LLP for an additional 3 years and authorizing the Executive Director to negotiate and execute a new letter of understanding with Gallina LLP or do an informal Request for Proposal (RFP) for audit services for a 3 year period starting with the year ending 6-30-10.

Motion by Colusa, second by San Benito to authorize the Executive Director to negotiate and execute up to a 3 year agreement for audit services with Gallina, LLP, commencing with the audit for the period ending 6-30-10, unanimous vote.

12. Discussion/Action of adopting Resolution No 10-02 amending Resolution No 08-02 to increase the balances in the bank accounts that are used to pay for workers compensation claims to \$200,000 and for liability/property claims to \$50,000 because of the addition of Plumas County as a member of Trindel.

Motion by San Benito, second by Colusa to adopt Resolution No. 10-02 as presented, unanimous vote.

13. Discussion/Direction on taking workers compensation claims handling in house.

Motion by Colusa, second by Trinity, staff is directed to explore the possibility of Trindel providing workers comp administration services in house instead of contracting the service out, unanimous vote.

14. Future meetings – The Annual Organizational meeting is scheduled for May 14, 15 & 16, 2010 in Hollister. The fall meeting will be November 4 & 5, 2010 at the EIA office In Folsom.

15. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

Adjourn. Date: 3-3-10 Time: